

MEETING OF HLCCA BOARD OF DIRECTORS
Pittsburgh Hilton, Pittsburgh PA
Thursday, July 14, 2005

Participating Members:

Kit Fox
Dennis Stasiak
Steven Douglas
David Schaefer
Richard Mayberry
Merrill Miller
Sandra Bond

Invitee:

Becky Turner

President Kit Fox called the meeting of the Homer Laughlin China Collectors Association to order at 9:09 E.D.T. Sandra Bond recorded the minutes. Kit Fox was appointed to Chair the meeting.

Minutes of the Board Meeting of June 2004 were read. There being no corrections, additions or deletions, Richard Mayberry made the motion to accept the minutes as read seconded by Chuck Denlinger. Roll call vote was held. The motion passed unanimously.

Becky Turner, Financial Consultant, presented the Financial Report. It was reported there is approximately \$49,000.00 in the bank with outstanding payables to include payment of conference expenses and payment to HLC for the exclusive juice pitchers.

A discussion was held regarding the advisability of HLCCA upgrading to the latest version of Quickbooks. It was noted that the version used by HLCCA is obsolete and not compatible with the updated version of Quickbooks used by the accountants. Richard Mayberry made a motion to purchase the latest version of Quickbooks, seconded by Steve Douglas. Roll call vote was taken. Motion passed unanimously.

Whether or not to purchase two Certificates of Deposit in the sum of \$5,000.00 each was presented to the Board. Richard Mayberry made a motion to purchase two CDs in the sum of \$5,000.00 each, seconded by Merrill Miller. Roll call vote was taken. The motion passed unanimously.

Election of officers for the fiscal year 2004-2005 was held. Sandra Bond advised she would not serve as Treasurer for the next term. The following officers were unanimously elected:

Kit Fox	President
Steve Douglas	Vice-President
Sandra Bond	Secretary
Merrill Miller	Treasurer
Editor	David Schaefer

Merrill Miller advised she will not require the services of a Financial Consultant.

The necessity to fill a Board vacancy in the event such a vacancy exists prior to the next regular Board election was discussed. It was determined any such vacancy shall be filled by appointment and a consensus of the Board. A Board member so appointed will serve until the next regular Board election when the vacancy would normally be voted upon.

Due to a vacancy on the Board to fulfill the term of Dave Barker, whose term will expire in 2006, Richard Mayberry made a motion to appoint Jerry Lefever to the Board. Motion was seconded by Dennis Stasiak. Roll call vote was taken. The Board unanimously voted to appoint Jerry Lefever to fulfill Dave Barker's term on the HLCCA Board of Directors.

Code of Ethics, Sexual Harassment Policy, Conflict of Interest Policy and Equipment Loan Agreements were signed.

The next issue to come before the Board was the assignment of new zone representatives. Zone representatives are:

Zone 1 (ZIP Codes 00000 – 12999)	Merrill Miller
Zone 2 (ZIP Codes 13000 - 21999)	Steve Douglas
Zone 3 (ZIP Codes 22000 – 33999)	Richard Mayberry
Zone 4 (ZIP Codes 34000 – 45999)	Dennis Stasiak
Zone 5 (ZIP Codes 46000 – 53999)	Chuck Denlinger
Zone 6 (ZIP Codes 54000 – 63999)	Jerry Lefever
Zone 7 (ZIP Codes 64000 – 75999)	David Schaefer
Zone 8 (ZIP Codes 76000 – 90999)	Sandra Bond
Zone 9 (ZIP Codes 91000 - 99999)	Kit Fox

By-laws and voting issues were discussed. At the present time, the bylaws do not make provision for the possibility of a tie vote. It was determined by the Board that an amendment should be drawn up addressing the manner in which a tie vote would be resolved. Sandra Bond is to draw up an amendment for presentation to the membership authorizing the Board to intercede in the eventuality of a tie vote with a consensus of the Board determining the winning vote.

Chuck Denlinger suggested the voting procedure for determining Best Article by a rating system (5, 4, 3, 2, 1) was confusing. It was decided to change the voting system for Best Article by asking members to vote on one article rather than ranking their votes.

Sandra Bond presented a write-up of her duties as Secretary and suggested a procedure manual would be helpful to new officers and Board members. Each officer and member of the board will do a short write-up of their duties which will include all steps required in the performance of these duties. These will be refined and placed in a procedure manual for use by newly elected board members and officers.

The next item to come before the Board was the 1938 and 1939 HLCCA commemorative juice pitcher designs. Becky Turner will be the coordinator for the art work on the pitchers. Terry Rich has been the graphic artist on the designs for the past several years. It was felt by the Board that due to Terry's last two price increases, it would be necessary to contact Terry in an attempt to negotiate a reasonable price for the two remaining pitchers in the 1930s series. The sum of \$400 was agreed upon by the Board as a reasonable fee for the art work. Becky Turner was asked to contact Terry to ascertain if he would be agreeable to this sum. If Terry is agreeable to a sum of \$400 each for the last two pitchers in the 1930 series, a written contract will be sought. No determination was made on who would do the graphic art work should Terry not be agreeable to the \$400 fee.

Becky Turner has agreed to continue accepting exclusive pitchers returned by members. Becky will examine the pitchers which have been returned to her in prior years and determine which of these would be suitable for placement on the consignment table at future conferences.

It was determined the HLC liaison must be an HLCCA board member. The treasurer will be the liaison placing all orders for future exclusive pitchers and pottery with HLC.

Issues concerning problems with the HLCCA website were discussed. Sandra Bond will speak to Matthew about the possibility of moving the web hosting to a web master outside the HLCCA.

Suggestions of new items for the web store were presented. Reprising one of the vintage promotional items is to be presented to HLC for approval. A presentation letter will be drafted outlining the concept to HLC. A percentage of the proceeds realized from the sale of this item would be donated to Dollars for Scholars.

Plans for the 2006 conference in St Louis were presented.

It was determined the 2006 Officer's Meeting will be held over the Martin Luther King weekend in Long Beach, California.

A Site Committee for the selection of future conference sites was discussed. The committee will consist of one Board member and two or three non-Board members to investigate future conference sites and hotels. Richard Mayberry has agreed to serve on the Committee representing the Board. Jack Bond has agreed to serve on the committee as a non-board member.

The possibility of including an auction in addition to the auction following the banquet at future conferences was discussed. No decision was made.

There being no further business to come before the Board, Richard Mayberry made a motion to adjourn, seconded by Kit Fox. Meeting adjourned at 4:25 p.m. E.D.T.

Respectfully submitted,

Sandra Bond
HLCCA Secretary